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## Reference Exemplars for Authors: format and style considerations

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### Examples of reference list formats — print medium

#### Journal article, one author

Morgan JW. 2001. Seedling recruitment patterns over 4 years in an Australian perennial grassland community with different fire histories. *Journal of Ecology* 89: 908–919.

#### Journal article, two authors

Sales J, Britz PJ. 2001. Research on abalone (*Haliotis midae* L.) cultivation in South Africa. *Aquaculture Research* 32: 863–874.

#### Journal article, more than two authors

Ellender BR, Weyl OLF, Shanyengange MK, Cowley PD. 2008. Juvenile population dynamics of *Oreochromis mossambicus* in an intermittently open estuary at the limit of its natural distribution. *African Zoology* 43: 277–283.

**Note:** Issue numbers are omitted from citations.

#### Abstract as original source [not to be encouraged]

Botha CEJ, Liu L, Cross RHM. 2005. Functionality within plasmodesmata: roles for callose, actin and myosin? [Abstract]. *South African Journal of Botany* 71: 261.

#### Abstract from a secondary source [not to be encouraged]

Szumilas M, Kutcher SP. 2008. Youth and suicide. *Canadian Medical Association Journal* 178: 286–286. Abstract obtained from *Journal of Child & Adolescent Mental Health* 20: 70.

#### Book, one author

Mackenzie J. 2004. *The editor's companion*. Cambridge: Cambridge University Press.

Zar JH. 1984. *Biostatistical analysis* (2nd edn). Englewood Cliffs: Prentice-Hall.

**Note:** '(2nd edn)' is not italicised.

#### Book, two authors

Milroy L, Gordon M. 2003. *Sociolinguistics: method and interpretation*. Oxford: Blackwell.

#### Edited book

Huntley BJ, Walker BH (eds). 1982. *Ecology of tropical savannas*. Berlin: Springer-Verlag.

#### Chapter in a book

de Villiers C, Hodgson A, Forbes AT. 1999. Studies on estuarine macrobenthos. In: Allanson BR, Baird D (eds), *Estuaries of South Africa*. Cambridge: Cambridge University Press. pp 167–207.

#### Non-English book

Makatsch W. 1974. *Die eier der vögel Europas*, vol. 1. Berlin: Neumann.

#### Magazine/newsletter article, one author

Burger S. 2001. Indigenous invaders of the winter-rainfall region. *Farmer's Weekly* 21/28 December: 8.

#### Newspaper article, no author

Anon. 2002, January 19. Why target the good guys, Mr Moosa? *The Herald*. p 4.

#### Contract research document (published)

Whitfield AK, Bate GC (eds). 2007. *A review of information on temporarily open/closed estuaries in the warm and cool temperate biogeographic regions of South Africa, with particular emphasis on the influence of river flow on these systems*. WRC Report No. 1581/1/07. Pretoria: Water Research Commission.

#### Government legislation (upper case used for formal documents)

DEAT (Department of Environmental Affairs and Tourism). 2006. Publication of draft policies for the allocation and management of medium-term small-scale commercial fishing rights and for the allocation and management of medium-term subsistence fishery rights. *Government Gazette, South Africa* 497(29391).

RSA (Republic of South Africa). 1998. Marine Living Resources Act (Act No. 18 of 1998). *Government Gazette, South Africa* 395(18930).

#### Series

Govender A. 2000. Garrick (*Lichia amia*). In: Mann BQ (ed.), *Southern African marine linefish status reports. Special Publication No. 7*. Durban: Oceanographic Research Institute. pp 16–17.

McKenzie CL, Burrell VG, Rosenfield A, Hobart WL. 1997. The history, present condition, and future of the molluscan fisheries of North and Central America and Europe. Vol. 1: Atlantic and Gulf Coasts. *NOAA Technical Report* 127.

Rolando CA, Hitchins M, Olivier S. 2006. Methods to improve late season planting of *Pinus patula*. *ICFR Bulletin Series No. 08/2006*. Pietermaritzburg: Institute for Commercial Forestry Research.

#### Dissertation/thesis

Vorwerk PD. 2006. A preliminary examination of selected biological links between four Eastern Cape estuaries and the inshore marine environment. PhD thesis, Rhodes University, South Africa.

#### Unpublished paper presented at a meeting [not to be encouraged; content should be accessible]

Gibbons M. 2006. Engagement as a core value in a Mode 2 society. Paper presented at the CHEHEQC/JET-CHESP Conference on Community Engagement in Higher Education, Cape Town, 3–5 September 2006.

#### Conference/workshop proceedings

Tibbits WN, Boomsma DB, Jarvis S. 1997. Distribution, biology, genetics and improvement programmes for *Eucalyptus globulus* and *E. nitens* around the world. In: White T, Huber D, Powell G (eds), *Proceedings of the 24th Biennial Southern Tree Improvement Conference, 9–12 June, Orlando, Florida*. Orlando: Southern Tree Improvement Committee. pp 1–15.

#### Unpublished reports

Booth A. 2005. South African monkfish (*Lophius vomerinus*) stock assessment. Report No. WG/05/04/D:A:07. Marine and Coastal Management, Cape Town.

- Fielding PJ. 1997. Stock assessment and fisheries management of the Natal rock lobster *Panulirus homarus*. In: Report No. 140. Durban: Oceanographic Research Institute. pp 13–17.
- Goldenhuis CJ. 1975. Stock enumeration and management planning of the woodlands in Kavango. Unpublished report. Saasveld Forestry Research Centre, George.
- Harrison TD, Cooper JAG, Ramm AEL. 2000. Geomorphology, ichthyofauna, water quality and aesthetics of South African estuaries. Report ENV-DC 2000-01 prepared for the Department of Environmental Affairs and Tourism. Division of Water, Environment and Forestry Technology, Environmentek, CSIR, Congella.
- Keith DG, Harkc BIB. 2001. Studies of seabirds on Bouvetøya 2000/01. Percy FitzPatrick Institute, University of Cape Town, Cape Town.
- Whittington PA. 2000. The Cape Town Harbour oil spill – one year after the event. Avian Demography Unit Research Report No. 37. University of Cape Town, Cape Town.

### Article in press (accepted for publication)

Wolfaardt AC, Underhill LG, Crawford RJM. In press. Comparison of moult patterns of African penguins *Spheniscus demersus* at Robben and Dassen Islands. *African Journal of Marine Science* 31.

#### Note:

- Unpublished manuscripts that have either not been submitted for publication or that have been submitted for publication but not yet accepted are to be cited as 'unpublished data'.
- Provide the doi, where available, for an article in press (see exemplar under 'electronic medium' below).

## Examples of reference list formats — electronic medium

- Atwell A. 2005. The sad state of editing. Available at [www.arthuratwell.com/entries/journal290805.html](http://www.arthuratwell.com/entries/journal290805.html) [accessed 20 February 2007].
- Carrasco NK, Perissinotto R. 2012. Development of a halotolerant community in the St Lucia Estuary (South Africa) during a hypersaline phase. *PLoS ONE* 7: e29927.
- Koné V, Machu E, Penven P, Andersen V, Garçon V, Fréon P, Demarcq H. 2005. Modeling the primary and secondary productions of the southern Benguela upwelling system: a comparative study through two biogeochemical models. *Global Biogeochemical Cycles* 19: GB4021.

## Non-standard references

Most types of references that will appear in a manuscript are catered for in the exemplars above. For non-standard references, provide sufficient bibliographic information to allow other researchers to locate the original through their library, bibliographic database, inter-library loan or other document delivery service. The style of presentation of references is to have as few embellishments as possible [italics is reserved for journal and published book titles], with full stops separating different categories of bibliographic information and commas separating pieces of information within each category.

Some non-standard exemplars:

**Data sets:** Bourne A, Cunningham S, Spottiswoode C, Ridley A 2020 Compensatory breeding in years following drought in a desert-dwelling cooperative breeder. University of Cape Town. Dataset. <https://doi.org/10.25375/uct.12471569.v1>

**Social media posts:** Author. [@handle, if a tweet]. (date posted). Title or, if no title, type the first twenty words of the social media post. [Type of post – e.g., Photograph, if from Instagram; Tweet, if from Twitter; Status update, if from Facebook]. URL of post.

## Notes

### Abbreviations within the reference list

Anonymous	Anon.
Article	Art.
Chapter	chap.
Edited by	ed.
Multiple editors	eds
2nd edition	2nd edn
No date	n.d.
Number	No.
Page (single)	p [used for single-page citations from books/reports (not journals)]
Page numbers	pp (followed by a space and page range)
Supplement	Suppl.
Translated by	transl.
Volume (book)	vol.
Volumes	vols

### Formatting of the reference list

- The list of references provided at the end of the text must be cited in alphabetic sequence of first authors, e.g. Pauly (1998) will precede Pauly and Torres (1997).
- When more than one publication by the same author is listed, his/her name must be repeated and the listing is chronological.
- When more than one multi-authored work by the same senior author is listed, the listing is alphabetical in terms of the co-authors and chronological where there is more than one work by the same group of authors.
- For multiple works published in the same year by the same author/s, distinguish the references by an 'a', 'b', etc. following the publication year [see 'Citation of references within the text' below].
- Titles of periodicals must be listed in full.
- Works quoted in a language different from that of the original publication are to be identified as such, e.g. (translated from Russian) in parentheses at the end of the reference. The titles of works written in non-Roman characters are to be transliterated and the fact noted by appending (in Japanese) or (in Russian, with English abstract).

## Citation of references within the text

- The basic referencing style of literature cited in the text is as follows: Williams (1979) observed..., or ...hectare (Baggio 1997, 1999). A group of references is listed chronologically, e.g. (Wooldridge 1999; Froneman 2001; Brouwer and Griffiths 2004).
- Reference in the text to publications with three or more authors should be given as the senior author et al., e.g. Chong et al. (2003).
- When an author has written more than one work in the same year, use 'a', 'b', etc. to differentiate between the publications, e.g. 2000a, 2000b. An 'a' is appended to the first reference cited in the text, 'b' to the second cited, etc.